Long-Range Planning Committee

Function
The Long-Range Planning Committee is responsible for developing, reviewing, and updating the Society's five-year strategic plan and governance structure, and for presenting these plans to Council for approval.

The activities of the Committee include: 1) defining the Society's vision in terms of mission and values; 2) setting goals and objectives that will allow SPNHC to realize this vision; 3) translating these into an achievable plan of operation; and 4) undertaking regular review and update of the society’s goals and plan, and examining the society’s governance via a review of the standing committees and their relevant mandates.

Size of Committee
The Committee is co-chaired by the President-Elect of the Society and another member of the Society nominated by the SPNHC President. It includes minimally two Members at Large, together with any other interested members of the Society.

Calendar Items
1 February: report to Newsletter
April: Co-Chairs prepare report on committee activities for Annual Meeting
May/July: one or both Co-Chairs attend(s) the Annual meeting
1 August: report to Newsletter
January 2016: extensive review of current Strategic Plan; edit, update and/or rewrite of current plan. This will be undertaken at the beginning of the fourth year of each 5 year planning cycle.
August 2016: review implementation plan for updated Strategic Plan.
January 2017: review of the standing committees and their relevant mandates, progress and consistency with the Strategic Plan.

Products
1. Strategic Plan
2. Governance Report
3. Monitor and update the relevant SPNHC webpages

Revisions:
-- revised by Linda S. Ford, May 2016
-- revised by Andy Bentley & reviewed by Jean-Marc Gagnon, July 2013